



DETAILS

SINGLE GIFT

Name and Address:
Post Code:
Telephone Number:
Email Address:

I wish to make a gift of: £
(Cheques should be made payable to The Bradfield Foundation)
I would like to make my gift by Credit/Debit card:
Card No:
Start Date:
Expiry Date:
Authorisation Code:
Issue No:
Signed:

GIFT AID DECLARATION

I am a UK tax payer and I wish The Bradfield Foundation to treat all donations I make from the date of this declaration until I notify you otherwise to be tax effective under the Gift Aid Scheme.



Signed:
Date:
Please treat this gift as anonymous:

REGULAR GIFT

Amount £
Monthly / Quarterly / Annually (delete as appropriate)
Start Date
for a period of years



The Bradfield Foundation

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Please fill in the whole form using a ball point pen and send to: The Bradfield Foundation, FREEPOST RG3129, Bradfield, Reading RG7 6AU

Name and full postal address of your Bank or Building Society

Originator's Identification Number

To The Manager
Bank/Building Society
Address:
Post Code:

6 8 5 2 5 7

Reference

Name of account holder(s)

Bank/Building Society account number
Sort Code

Instructions to your Bank or Building Society
Please pay The Bradfield Foundation direct debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

Signed:
Date:

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
If the amounts to be paid or the payment date changes The Bradfield Foundation will notify you 10 working days in advance of your account being debited or as otherwise agreed.
If an error is made by The Bradfield Foundation or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to The Bradfield Foundation.

Please see overleaf for completion instructions

HOW TO SUPPORT THE BRADFIELD FOUNDATION

SINGLE GIFTS

Donations of any amount can be given by cheque or credit/debit card. For credit cards, please complete the authorisation code boxes with the final three digits on the reverse of the card. The issue number is only applicable to Maestro cards.

REGULAR GIFTS

Regular gifts can be made by Direct Debit. Gifts can be made monthly, quarterly or annually. You are protected by the Direct Debit Guarantee which appears on the bottom of the form.

GIFT AID DECLARATION

If you pay UK tax we can reclaim it. The Bradfield Foundation is able to reclaim the tax you have paid on any gift as long as you have paid Income Tax and/or Capital Gains Tax equal to the tax reclaimed in your donation in the tax year. Currently The Bradfield Foundation is able to reclaim 25p from HM Revenue and Customs for every £1 donated and, in addition, HM Revenue and Customs will automatically pay a further 3p of transitional relief for every £1 donated until 5 April 2011. If applicable, please complete the Gift Aid Declaration overleaf.

HIGHER RATE TAX PAYERS

Higher rate tax payers donating through Gift Aid can claim back the difference between the higher rate of tax and the basic rate of tax on the total value of their donation to The Bradfield Foundation via their Self Assessment form.

GIFTS OF SHARES

Share Giving is the most generous tax relief available to benefactors, combining relief on income and capital gains tax. Share gifts qualify for tax relief equal to the market value of the shares on the day the gift is made, including associated costs such as broker fees. The tax relief can be claimed for the year in which the gift is made. Additionally, benefactors do not have to pay any Capital Gains Tax on any increase in the value of the shares since they were bought. Further information is available from the Development Office.

ANONYMOUS GIFTS

If you have any specific wishes regarding your anonymity, please indicate this to us.

Please complete all details clearly using a ball point pen and return the entire form in the enclosed FREEPOST envelope.

Thank you for supporting the Bradfield Foundation

The Bradfield Foundation, Development Office, Bradfield College, Reading, Berkshire RG7 6AU

Tel: 0118 964 4840 Fax: 0118 964 4848

Email: development@bradfieldcollege.org.uk www.bradfieldfoundation.org.uk

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